

St. Helen's Church, Skipwith with North Duffield

**Annual Report  
And  
Financial Statement  
Of the  
Parochial Church Council**

For the year ended 31<sup>st</sup> December 2015

**Priest in Charge**

The Revd Richard Kirkman  
The Rectory  
York Rd  
Escrick  
YO19 6EX

**Assistant Priest(House for Duty)**

The Revd Karen Gardiner,  
2 Highfield  
Bubwith  
Selby YO8 6LY

**Bank:**

Lloyds TSB Bank plc  
5, Market Place  
Selby  
North Yorkshire  
YO8 4NT

**Independent Examiner**

Mr. Michael Ward  
Michaelmas Chase  
Common Road  
Skipwith  
Selby  
YO8 5SG

## **St. Helen's Church----Annual Report for 2015**

### **Background**

St. Helen's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral evangelistic, social and ecumenical.

### **PCC Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Priest in Charge:      Revd Richard Kirkman  
Assistant Priest      Revd Karen Gardiner (from July 2015)  
Reader:                Mrs. Jean Faulkes

Wardens: (until 19/04/2015) Mr. Christopher Cooper  
              (from 19/04/2015) Mrs. Catherine Copp ---- Co-Vice Chairman & Child Protection  
   Representative  
   Mrs. Mary Ellwood-----Co-Vice Chairman

Mrs. Edna Cooper----- Deanery Synod Representative (ex-officio)

Elected Members:    Mrs. Elizabeth Swift-----Secretary  
                                 Mrs Dawn Hill-----Electoral Roll Officer  
                                 Mr. Christopher Cooper-----Treasurer  
                                 Mrs. Jean Relf  
                                 Mr. Fletcher Eyres  
                                 Mr. John Ellwood  
                                 Mrs. Janet Patrick

## Committees

The PCC has only one committee which meets when necessary

### *Standing Committee*

This is the only committee required by law and consists of the incumbent, churchwardens the secretary, treasurer and our lay reader.

## Church Attendance

Electoral roll members-----44

Average weekly attendance-----16adults, 1 under 16

These numbers obviously increase at festival times. The average number of adults attending has remained the same and the number of under 16s has slightly increased

No.of those baptised ----- -Infants-----3

Children-----2

Adults-----0

Marriages-----1

Funerals-----2

## Review of the year

### Spiritual Life of the Church

Revd Richard Kirkman continued as Priest-in-Charge in both benefices. In July we welcomed Revd Karen Gardiner as Assistant priest. She and her family have taken up residence in the Bubwith vicarage on a "house- for duty" basis. Our Reader, Mrs. Jean Faulkes, continues to exercise her ministry, mainly in the parishes of Skipwith and Aughton.

The joint church pastoral visiting group assists in pastoral care in the parish.

The number of children attending worship regularly has increased slightly this year with a few young families attending more regularly. A monthly Family Communion Service is now held to encourage parents to bring their children to Communion. The numbers of those meeting to worship at the 5<sup>th</sup> Sunday United Benefice Services have increased slightly. It has been very encouraging that two adults attended Confirmation preparation this year and are to be confirmed in the New Year. Revd Gardiner, who helps with the Skipwith Brownie and Rainbow pack, has been instrumental in involving them in some of our worship services and it was encouraging to see them heavily involved in leading our Harvest Festival service.

A special day was set aside in December for an Advent Retreat with the emphasis on Creativity and there is a plan for further similar days next year.

Our enthusiastic music group accompanies worship usually once per month.

Our parish magazine, "Round-Up", continues to be delivered to every home in the parish and is well used by the community as a means of communication.

The Mothers' Union group continued to meet regularly with the Escrick and Naburn members.

We have enjoyed uniting with Skipwith Methodists for our 4<sup>th</sup> Sunday services. Ecumenically, we shared in a fortnightly Prayer Meeting, New Year's Day and Midsummer Open-Air Services, a Lent Course, a Holy Week Service, a summer Picnic, a Good Friday Walk, a Women's World Day of Prayer service and the annual Service of Remembrance.

The Joint Messy Church has continued each month with the North Duffield and Skipwith Methodist Churches and held in North.Duffield Chapel. On average 15-25 children with their parents or guardians have attended each month and we must thank Angela Feather, a local youth worker for the Methodist Churches, for encouraging us in this new way of being church for families, involving fun, and a church that helps people encounter Jesus as Lord and Saviour.

Again this year, a service for the recently bereaved was held on All Souls' Day and was appreciated.

We continued our support for Arclight, the homeless person's project in York, with gifts of food and money, and we collected foodstuffs to assist the Selby churches who run a Food Bank.

During the year we welcomed the school for their Christingle Service at St. Helen's.

### **The Church Fabric**

Thankfully the Church fabric has required minimal attention this year apart from routine upkeep. However, the Quinquennial Inspection carried out towards the end of the year has revealed some insect damage in the woodwork which will require further investigation and the heaving in the Chancel floor and general dampness of the floor and walls is to be investigated further also.

Annual maintenance, checking, servicing or testing was carried out on the fire extinguishers, boiler, church clock, lawnmower and portable electrical appliances. Internal spring and autumn cleaning was carried out. Spring and autumn working parties were organised to tidy the churchyard and remove ivy from the walls. Churchyard grass was cut regularly.

A sound system was installed in the church for a 6 month trial period and is proving to be beneficial.

### **Health and Safety**

We have a Child protection Representative who ensures we comply with current regulations.

To comply with insurance regulations the PCC has a Health and Safety policy.

Our Fire- Risk Assessment has been reviewed.

### **Fund-Raising**

We organised three events during the year— the annual Garden Fête at Skipwith Hall, serving teas at Skipwith Hall for NGS Open Gardens and an Andrew Nix concert. The majority of our funds, however, was generated by generous regular giving by church members

### **Finance**

Although the balance sheet shows a surplus of £2,943 for 2015, the latter is due to fund raising totalling £4,697 for the new sound enhancement system, the cost of which is not due for payment until 2016 and 2017. The General Fund in fact shows a deficit of £1,689 which, if continued at this rate each year, would be a serious matter for the church. The deficit was however mainly due to an unusually low income from funerals and marriages in the church, as few took place during 2015. Nevertheless the PCC are looking at further ways in which to raise funds, especially from those who are not regular members of the congregation but would wish to see the continued existence of the church in the parish. As mentioned above, the cost of repairs highlighted by the Quinquennial Inspection will reduce our financial reserves considerably over the next few years and these must therefore be replaced as quickly as possible.

### **Our Thanks**

We thank God for our unity, for the privilege of being part of the Body of Christ and sharing in the work of His Kingdom. The PCC is very grateful for all the help and support it receives and appreciates the hard work and willingness shown by so many volunteers.

Signed: C L Copp

Date: 16 / 04 / 2016

**ST HELEN'S CHURCH, SKIPWITH**

**INDEPENDENT EXAMINER'S REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2015**

**RESPECTIVE RESPONSIBILITIES OF PAROCHIAL CHURCH COUNCIL AND EXAMINER**

You are responsible for the preparation of the accounts and reporting to the Diocese and the Church of England. It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination no matter has come to my attention:-

1. Which gives me reasonable cause to believe that in any material respect the Parochial Church Council have not met requirements
  - a) to keep accounting records, and
  - b) to prepare accounts which agree with the accounting records and comply with accounting requirements.
2. To which, in my opinion, attention should be drawn in order to enable a proper understand of the accounts to be reached.

Mr Michael Ward FCA

M Ward  
16/04/16

Date:

**ST HELEN'S CHURCH, SKIPWITH**  
**BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2015**

	<u>2015</u>	<u>2014</u>
<b>CURRENT ASSETS</b>		
Bank Current Account	21,414.80	18,546.38
CCLA (CBF) Deposit Account	12,354.28	12,287.50
<b>TOTAL CURRENT ASSETS</b>	<u>33,769.08</u>	<u>30,833.88</u>
<b>LIABILITIES</b>		
Agency Collections	( 73.95)	( 66.50)
<b>TOTAL LIABILITIES</b>	<u>( 73.95)</u>	<u>( 66.50)</u>
<b>NET ASSET</b>	<u>£33,843.03</u>	<u>£30,900.38</u>

**RESERVES**

Balance 1 <sup>st</sup> January 2015	30,900.38	35,085.59
Surplus/(Deficit) for the Year	2,942.65	( 4,185.21)
<b>TOTAL RESERVES</b>	<u>£33,843.03</u>	<u>£30,900.38</u>

**REPRESENTED BY**

	Unrestricted	Designated	Restricted	Endowment	Total	2014
<b>Unrestricted</b>						
General Fund	6,992.93	-	-	-	6,992.93	8,482.07
<b>Designated</b>						
Parish Magazine Fund	-	1,617.40	-	-	1,617.40	2,583.40
Roof Fund	-	6,567.10	-	-	6,567.10	6,567.10
<b>Restricted</b>						
Children's Corner	-	-	228.18	-	228.18	228.18
Choir Fund	-	-	-	-	-	1.23
Churchyard Fund	-	-	1,220.62	-	1,220.62	1,862.64
Development Fund	-	-	3,010.49	-	3,010.49	3,066.45
Fabric Fund	-	-	6,777.49	-	6,777.49	6,777.49
Flower Fund	-	-	231.18	-	231.18	231.18
Roof Fund	-	-	200.64	-	200.64	100.64
Sound System	-	-	5,997.00	-	5,997.00	-
<b>Endowment</b>						
Fabric Fund	-	-	-	1,000.00	1,000.00	1,000.00
	<u>£6,992.93</u>	<u>£8,184.50</u>	<u>£17,665.60</u>	<u>£1,000.00</u>	<u>£33,843.03</u>	<u>£30,900.38</u>

**ST HELEN'S CHURCH, SKIPWITH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR TO 31<sup>ST</sup> DECEMBER 2015**

	Unrestricted	Designated	Restricted	Endowment	Total	2014
<b>Receipts</b>						
Planned Giving	11,893.80	-	100.00	-	11,993.80	11,961.35
Collections & other Giving	1,968.20	-	-	-	1,968.20	5,163.15
Other Voluntary Receipts	457.21	-	4,740.00	-	5,197.21	6,147.33
Gift Aid Recovered	3,324.34	-	-	-	3,324.34	3,415.67
Other Receipts	1,022.50	-	-	-	1,022.50	1,015.50
Activities for Generating Funds	3,689.95	1,960.00	497.00	-	6,146.95	5,708.24
Investment Income	66.78	-	-	-	66.78	61.25
Receipts from Church Activities	1,646.00	-	-	-	1,646.00	4,013.00
<b>Total Receipts</b>	<b>24,068.78</b>	<b>1,960.00</b>	<b>5,337.00</b>	<b>-</b>	<b>31,365.78</b>	<b>37,485.49</b>
<b>Payments</b>						
Cost of generating funds	440.99	1,326.00	-	-	1,766.99	1,468.05
Missionary and Charitable Giving	318.50	100.00	-	-	418.50	2,502.96
Parish Share	18,720.00	-	-	-	18,720.00	18,000.00
Clergy & Staffing	720.00	-	-	-	720.00	720.00
Church Running Expenses	5,240.43	100.00	1,139.21	-	6,479.64	5,774.77
Church Repairs and Maintenance	318.00	-	-	-	318.00	13,204.92
<b>Total Payments</b>	<b>25,757.92</b>	<b>1,526.00</b>	<b>1,139.21</b>	<b>-</b>	<b>28,423.13</b>	<b>41,670.70</b>
<b>Excess of receipts over payments</b>	<b>( 1,689.14)</b>	<b>434.00</b>	<b>4,197.79</b>	<b>-</b>	<b>2,942.65</b>	<b>(4,185.21)</b>
<b>Transfers</b>	<b>200.00</b>	<b>(1,400.00)</b>	<b>1,200.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>	<b>(1,489.14)</b>	<b>( 966.00)</b>	<b>5,397.79</b>	<b>-</b>	<b>2,942.65</b>	<b>(4,185.21)</b>
<b>Reconciliation of Funds</b>						
<b>Balance at 1/1/15</b>	<b>£8,482.07</b>	<b>£9,150.50</b>	<b>£12,267.81</b>	<b>£1,000.00</b>	<b>£30,909.38</b>	<b>£35,085.59</b>
<b>Balance at 31/12/15</b>	<b>£6,992.93</b>	<b>£8,184.50</b>	<b>£17,665.60</b>	<b>£1,000.00</b>	<b>£33,843.03</b>	<b>£30,900.38</b>