

St. Helen's Church, Skipwith with North Duffield

**Annual Report  
And  
Financial Statement  
Of the  
Parochial Church Council**

For the year ended 31<sup>st</sup> December 2014

**Priest in Charge**

The Revd Richard Kirkman  
The Rectory  
York Rd  
Escrick  
YO19 6EX

**Bank:**

Lloyds TSB Bank plc  
5, Market Place  
Selby  
North Yorkshire  
YO8 4NT

**Independent Examiner**

Mr. Michael Ward  
Michaelmas Chase  
Common Road  
Skipwith  
Selby  
YO8 5SG

## **St. Helen's Church----Annual Report for 2014**

### **Background**

St. Helen's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral evangelistic, social and ecumenical.

### **Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Priest in Charge:      Revd Richard Kirkman

Reader:                Mrs. Jean Faulkes

Churchwardens:      Mr. Christopher Cooper-----Co-Vice Chairman and Treasurer

                              Mrs. Mary Ellwood-----Co-Vice Chairman

Deanery Synod

Representative:      Mrs. Edna Cooper

Elected Members:   Mrs. Elizabeth Swift-----Secretary

                              Mrs Dawn Hill-----Electoral Roll Officer

                              Mrs. Catherine Copp-----Child Protection Representative

                              Mrs. Jean Relf

                              Mr. Fletcher Eyres

                              Mr. John Ellwood

                              Mrs. Janet Patrick

## Committees

The PCC has only one committee which meets when necessary, namely the Standing Committee. This is the only committee required by law and consists of the incumbent, churchwardens the secretary, treasurer and our lay reader.

## Church Attendance

Electoral roll members-----45

Average weekly attendance-----16 adults, less than 1 under 16s

These numbers obviously increase at festival times. The average number of adults attending has increased by 2 but the number of under 16s continues to be less than 1 on average.

No. of those baptised ----- Infants-----4

Children-----2

Adults-----0

Marriages-----4

Funerals-----4

## Review of the Year

### Spiritual Life of the Church

Revd Richard Kirkman continued as Priest-in-Charge and it has been wonderful to have our Reader, Mrs. Jean Faulkes back to full strength and exercising her ministry.

The joint church pastoral visiting group assists in pastoral care in the parish.

The number of children attending worship regularly has been disappointing this year again, but it was good to welcome a group of families who had been invited to perform a Nativity Play at our Carol Service. A quarterly Family Communion Service is now held to encourage parents to bring their children to Communion. The numbers of those meeting to worship at the 5<sup>th</sup> Sunday United Benefice Services have been disappointingly low.

Our enthusiastic music group accompanies worship usually once per month.

Our parish magazine, Round-Up, continues to be delivered to every home in the parish and is well used by the community as a means of communication.

The Mothers' Union group continued to meet regularly with the Escrick and Naburn members.

We have enjoyed uniting with Skipwith Methodists for our 4<sup>th</sup> Sunday services. Ecumenically, we shared in a fortnightly Prayer Meeting, a New Year's Day Open-Air Service, a Lent Course, a Holy Week Service, a summer Picnic, a Good Friday Walk, a Women's World Day of Prayer service and the annual Service of Remembrance.

The Joint Messy Church has continued each month with the North Duffield and Skipwith Methodist Churches and held in North Duffield chapel. On average 15-20 children with their parents or guardians have attended each month and we must thank Angela Feather, a local youth worker for the Methodist Churches, for encouraging us in this new way of being church for families, involving fun, and a church that helps people encounter Jesus as Lord and Saviour.

Again this year, a service for the recently bereaved was held on All Souls' Day and was appreciated.

We continued our support for Arlight, the homeless person's project in York, with gifts of food and money, and we also collected foodstuffs to assist the Selby churches who run a Food Bank.

During the year we welcomed the school for their Christingle Service at St. Helen's and the Landing Craft Association for its Annual Service of Remembrance which was held in the Primary School again this year, sadly for the last time.

We welcomed an application from Revd Karen Gardiner to take up the post of House- for-Duty priest across the two benefices. After an interview and being offered the post she has accepted and will take up her duties in July 2015.

## **The Church Fabric**

After the significant work carried out in 2013, thankfully the church fabric has required minimal attention this year apart from routine upkeep.

Annual maintenance, checking, servicing or testing was carried out on the fire extinguishers, boiler, church clock, lawnmower and portable electrical appliances, with repairs being made to some headstones. We await a quotation for repairs to the stonework recommended in the 2010 Quinquennial Inspection. Internal spring and autumn cleaning was carried out. Spring and autumn working parties were organised to tidy the churchyard and remove ivy from the walls. The churchyard grass was cut regularly, mainly by volunteers who must be thanked for giving up their time to do this. A Faculty Petition has been submitted for a WiMax broadband repeater mast to be installed on the tower roof to assist the local community. If approved, the service provider Quickline Communications Ltd will make payments to St Helen's for the licence to do this.

## **Health and Safety**

Our Child Protection Representative ensured that the necessary CRB checks were made. To comply with insurance regulations the PCC has agreed a Health and Safety policy.

## **Fund-Raising**

We organised three events during the year, namely the annual Garden Fête at Skipwith Hall, serving teas at Skipwith Hall for NGS Open Gardens and an Andrew Nix concert. The majority of our income, however, was generated by generous regular giving by church members.

## **Finance**

The Financial Statement and Independent Examiner's Report for the year ended 31<sup>st</sup> December 2014 is to be found at the end of this document. As will be seen, our funds have been depleted by the payment for some costly work on the roof and church fabric in 2013, recommended by our church architect in his last Quinquennial Inspection Report. Nevertheless the year ended with a comparatively small deficit of £4,185 and those who have supported St Helen's financially during 2014 must be thanked for their generosity in helping us achieve this. We were also able to make an increased freewill donation to the work of the Diocese during 2014 and we have remained on budget generally throughout the year, finishing it with total reserves of £30,900.

## **Our Thanks**

We are thankful to God for the fellowship we share, for the privilege of being part of the Body of Christ and sharing in the work of His Kingdom. The PCC is very grateful for all the help and support it receives and appreciates the willingness shown by so many volunteers.

Signed:

Date:

**ST HELEN'S CHURCH, SKIPWITH**

**INDEPENDENT EXAMINER'S REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2014**

**RESPECTIVE RESPONSIBILITIES OF PAROCHIAL CHURCH COUNCIL AND EXAMINER**

You are responsible for the preparation of the accounts and reporting to the Diocese and the Church of England. It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination no matter has come to my attention:-

1. Which gives me reasonable cause to believe that in any material respect the Parochial Church Council have not met requirements
  - a) to keep accounting records, and
  - b) to prepare accounts which agree with the accounting records and comply with accounting requirements.
2. To which, in my opinion, attention should be drawn in order to enable a proper understand of the accounts to be reached.

Mr Michael Ward FCA FCCA



Date:

13/03/15

**ST HELEN'S CHURCH, SKIPWITH**  
**BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2014**

|                             | <u>2014</u>       | <u>2013</u>       |
|-----------------------------|-------------------|-------------------|
| <b>CURRENT ASSETS</b>       |                   |                   |
| Bank Current Account        | 18,546.38         | 22,654.04         |
| CCLA (CBF) Deposit Account  | 12,287.50         | 12,226.25         |
| <b>TOTAL CURRENT ASSETS</b> | <b>30,833.88</b>  | <b>34,880.29</b>  |
| <b>LIABILITIES</b>          |                   |                   |
| Agency Collections          | ( 66.50)          | ( 205.30)         |
| <b>TOTAL LIABILITIES</b>    | <b>( 66.50)</b>   | <b>( 205.30)</b>  |
| <b>NET ASSET</b>            | <b>£30,900.38</b> | <b>£35,085.59</b> |

**RESERVES**

|                                      |                   |                   |
|--------------------------------------|-------------------|-------------------|
| Balance 1 <sup>st</sup> January 2014 | 35,085.59         | 29,944.86         |
| Surplus/(Deficit) for the Year       | ( 4,185.21)       | 5,140.73          |
| <b>TOTAL RESERVES</b>                | <b>£30,900.38</b> | <b>£35,085.59</b> |

**REPRESENTED BY**

|                      | <b>Unrestricted</b> | <b>Designated</b> | <b>Restricted</b> | <b>Endowment</b> | <b>Total</b>      | <b>2013</b>       |
|----------------------|---------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| <b>Unrestricted</b>  |                     |                   |                   |                  |                   |                   |
| General Fund         | 8,482.07            | -                 | -                 | -                | 8,482.07          | 3,613.27          |
| <b>Designated</b>    |                     |                   |                   |                  |                   |                   |
| Parish Magazine Fund | -                   | 2,583.40          | -                 | -                | 2,583.40          | 2,357.77          |
| Roof Fund            | -                   | 6,567.10          | -                 | -                | 6,567.10          | 6,567.10          |
| <b>Restricted</b>    |                     |                   |                   |                  |                   |                   |
| Children's Corner    | -                   | -                 | 228.18            | -                | 228.18            | 228.18            |
| Choir Fund           | -                   | -                 | 1.23              | -                | 1.23              | 1.23              |
| Churchyard Fund      | -                   | -                 | 1,862.64          | -                | 1,862.64          | 2,043.18          |
| Development Fund     | -                   | -                 | 3,066.45          | -                | 3,066.45          | 3,001.45          |
| Fabric Fund          | -                   | -                 | 6,777.49          | -                | 6,777.49          | 10,385.59         |
| Flower Fund          | -                   | -                 | 231.18            | -                | 231.18            | 231.18            |
| Roof Fund            | -                   | -                 | 100.64            | -                | 100.64            | 5,656.64          |
| <b>Endowment</b>     |                     |                   |                   |                  |                   |                   |
| Fabric Fund          | -                   | -                 | -                 | 1,000.00         | 1,000.00          | 1,000.00          |
|                      | <b>£8,482.07</b>    | <b>£9,150.50</b>  | <b>£12,267.81</b> | <b>£1,000.00</b> | <b>£30,900.38</b> | <b>£35,085.59</b> |

**ST HELEN'S CHURCH, SKIPWITH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR TO 31<sup>ST</sup> DECEMBER 2014**

|   | Unrestricted     | Designated      | Restricted        | Endowment | Total             | 2013             |
|---|------------------|-----------------|-------------------|-----------|-------------------|------------------|
| <b>Receipts</b>                         |                  |                 |                   |           |                   |                  |
| Planned Giving                          | 11,861.35        | -               | 100.00            | -         | 11,961.35         | 11,867.91        |
| Collections & other Giving              | 2,780.19         | -               | 2,382.96          | -         | 5,163.15          | 5,431.61         |
| Other Voluntary Receipts                | 1,979.51         | 250.00          | 3,917.82          | -         | 6,147.33          | 1,698.32         |
| Gift Aid Recovered                      | 3,415.67         | -               | -                 | -         | 3,415.67          | 3,090.68         |
| Other Receipts                          | 627.50           | -               | 388.00            | -         | 1,015.50          | 1,239.60         |
| Activities for Generating Funds         | 4,306.24         | 1,402.00        | -                 | -         | 5,708.24          | 5,418.45         |
| Investment Income                       | 61.25            | -               | -                 | -         | 61.25             | 59.64            |
| Receipts from Church Activities         | 4,013.00         | -               | -                 | -         | 4,013.00          | 3,078.50         |
| <b>Total Receipts</b>                   | <b>29,044.71</b> | <b>1,652.00</b> | <b>6,788.78</b>   | <b>-</b>  | <b>37,485.49</b>  | <b>31,894.71</b> |
| <b>Payments</b>                         |                  |                 |                   |           |                   |                  |
| Cost of generating funds                | 141.68           | -               | -                 | -         | 141.68            | 579.18           |
| Missionary and Charitable Giving        | 120.00           | -               | 2,382.96          | -         | 2,502.96          | 1,841.68         |
| Parish Share                            | 18,000.00        | -               | -                 | -         | 18,000.00         | 17,280.00        |
| Clergy & Staffing Costs                 | 720.00           | -               | -                 | -         | 720.00            | 720.00           |
| Church Running Expenses                 | 5,294.23         | 1,326.37        | 480.54            | -         | 7,101.14          | 6,333.12         |
| Hall Running Costs                      | -                | -               | -                 | -         | -                 | -                |
| Church Repairs and Maintenance          | -                | -               | 13,204.92         | -         | 13,204.92         | -                |
| Hall Repairs & Maintenance              | -                | -               | -                 | -         | -                 | -                |
| New Building Work                       | -                | -               | -                 | -         | -                 | -                |
| Governance Costs                        | -                | -               | -                 | -         | -                 | -                |
| <b>Total Payments</b>                   | <b>24,275.91</b> | <b>1,326.37</b> | <b>16,068.42</b>  | <b>-</b>  | <b>41,670.70</b>  | <b>26,753.98</b> |
| <b>Excess of receipts over payments</b> | <b>4,768.80</b>  | <b>325.63</b>   | <b>(9,279.64)</b> | <b>-</b>  | <b>(4,185.21)</b> | <b>5,140.73</b>  |
| <b>Transfers</b>                        | <b>100.00</b>    | <b>(100.00)</b> | <b>-</b>          | <b>-</b>  | <b>-</b>          | <b>-</b>         |
| <b>Net Movement in Funds</b>            | <b>4,868.80</b>  | <b>225.63</b>   | <b>(9,279.64)</b> | <b>-</b>  | <b>(4,185.21)</b> | <b>5,140.73</b>  |
| <b>Reconciliation of Funds</b>          |                  |                 |                   |           |                   |                  |
| Bank Accounts at 1/1/14                 | £3,613.27        | £8,924.87       | £21,547.45        | £1,000.00 | £35,085.59        | £29,944.86       |
| Bank Accounts at 31/12/14               | £8,482.07        | £9,150.50       | £12,267.81        | £1,000.00 | £30,900.38        | £35,085.59       |