

St. Helen's Church, Skipwith with North Duffield

**Annual Report
And
Financial Statement
Of the
Parochial Church Council**

For the year ended 31st December 2013

Priest in Charge

The Revd Richard Kirkman
The Rectory
York Rd -
Escrick -
YO19 6EX

Bank:

Lloyds TSB Bank plc
5, Market Place
Selby
North Yorkshire
YO8 4NT

Independent Examiner

Mr. Michael Ward
Michaelmas Chase
Common Road
Skipwith
Selby
YO8 5SG

St. Helen's Church----Annual Report for 2013

Background

St. Helen's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral evangelistic, social and ecumenical.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Priest in Charge: Revd Richard Kirkman

Reader: Mrs. Jean Faulkes

Wardens: Mr. Christopher Cooper-----Co-Vice Chairman and Treasurer

 Mrs. Mary Ellwood-----Co-Vice Chairman

 Mrs. Edna Cooper----- Deanery Synod Representative (ex-officio)

Elected Members: Mrs. Elizabeth Swift-----Secretary

 Mrs Dawn Hill-----Electoral Roll Officer

 Mrs. Josephine Holman

 Mrs. Jean Relf

 Mr. Fletcher Eyres

 Mr. John Ellwood

 Mrs. Catherine Copp-----Child Protection Representative

 Mrs. Janet Patrick

Committees

The PCC has only one committee which meets when necessary

Standing Committee

This is the only committee required by law and consists of the incumbent, churchwardens the secretary, treasurer and our lay reader.

Church Attendance

Electoral roll members-----40

Average weekly attendance-----14adults, <1 under 16s

These numbers obviously increase at festival times. The average number of adults attending has decreased by 1 but the number of under 16s continues to be < 1

No.of those baptised ----- -Infants-----13

Children-----1

Adults-----1

Marriages-----2

Funerals-----6

Review of the Year

Spiritual Life of the Church

Revd Richard Kirkman continued as Priest-in-Charge. Due to a prolonged period of illness our Reader, Mrs. Jean Faulkes, was unable to take on usual responsibilities for most of the year but thankfully was back to full strength by the year's end. We must thank Malcolm Smith, a Reader from Dunnington, who regularly came to take the services of Morning Prayer on the second Sunday in each month during Jean's absence and Beth Swift who led the all-age services.

A joint church pastoral visiting group has been set up with the local Methodist Churches and has been assisting in pastoral care in the parish.

The number of children attending worship regularly has been disappointing this year again but it was good to welcome a group of families who had been invited to perform a Nativity Play at our Carol Service. The numbers of those meeting to worship at the 5th Sunday United Benefice Services have been disappointingly low.

Our enthusiastic music group accompanies worship usually once per month.

Our parish magazine, "Round -Up", continues to be delivered to every home in the parish and is well used by the community as a means of communication.

The Mothers' Union group continued to meet regularly with the Escrick and Naburn members. We have enjoyed uniting with Skipwith Methodists for our 4th Sunday services. Ecumenically, we shared in a New Year's Day Open-Air Service, a Lent Course, a Holy Week Service, a summer Picnic, a Good Friday Walk, a Women's world Day of Prayer service and the annual Service of Remembrance.

We have also commenced a Joint Messy Church each month with the North Duffield and Skipwith Methodist Churches and held in N.D.chapel. On average 21 people, over half of whom are children have attended each month and we must thank Angela Feather, a local youth worker for the Methodist Churches, for helping us establish this new way of being church for families, involving fun, and a church that helps people encounter Jesus as Lord and Saviour

Again this year, a service for the recently bereaved was held on All Souls' Day and was appreciated.

A pre-retirement visit by Bishop Martin of Selby followed by a shared lunch and question time proved to be very encouraging and enjoyable.

The Riding Lights Theatre Company was invited to bring a performance of one of its Christmas plays to North Duffields supported by St.Helen's. It was well attended by many with little connection to the church.

We continued our support for Arclight, the homeless person's project in York, with gifts of food and money, and

We also collected foodstuffs to assist the Selby churches who run a Food Bank.

We assisted a young person working towards achieving her Duke of Edinburgh Award by providing suitable tasks for her to do.

During the year we welcomed the school for their Christingle Service at St. Helen's and the Landing Craft Association for its Annual Service of Remembrance which was held in the Primary School again this year, sadly for the last time.

The Church Fabric

Annual maintenance, servicing or testing was carried out on the fire extinguishers, boiler, church clock, lawnmower with repairs being made to some headstones. Major repair work, as recommended by the last Quinquennial Inspection Report, was completed on items of church fabric that included the roof, fall-pipes and stonework. Internal spring and autumn cleaning was carried out. Spring and autumn working parties were organised to tidy the churchyard and remove ivy from the walls. Churchyard grass was cut regularly.

Health and Safety

Our Child Protection Representative ensured that the necessary CRB checks were made. A Fire-Risk Assessment was carried out at the church and various recommendations implemented. A visit from our insurance representative indicated our lack of a Health and Safety policy, a matter to be addressed in 2014.

Fund-Raising

We organised three events during the year—the annual Garden Fête at Skipwith Hall, serving teas at Skipwith Hall for NGS Open Gardens and an Andrew Nix concert. The majority of our funds, however, were generated by generous regular giving by church members

Finance

We have had a successful year financially in 2013 with an income of £31,894.71, up by nearly £3,000 on 2012, and an expenditure of £26,753.98, down by about £300 on 2012. This gave us a surplus of income over expenditure of £5,140.73 and a balance of about £3,600 in our General Fund which was less than £100 at the end of 2012. Our Net Asset surplus in the bank was £35,085.59 at the end of 2013. However the repair work on the church fabric, as mentioned above, is now complete and we therefore are liable to pay approximately £13,400 for this in early 2014. We anticipate being awarded a grant of about £1,300 from the Diocese of York towards these costs and we also expect to recover VAT of about £2,200 from the government Listed Places of Worship Grant Scheme. We will therefore need to work hard on fund raising during 2014 to recover the remaining costs of the work.

Our Thanks

We are thankful to God for each other, for the fellowship we share and the privilege of sharing in the work of His Kingdom, for all the willing volunteers who faithfully carry out their commitments both inside and outside the church, sometimes unnoticed. The PCC is extremely grateful for all the practical and prayerful support it receives.

Signed: 

Date: 2/4/2014

ST HELEN'S CHURCH, SKIPWITH

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2013

RESPECTIVE RESPONSIBILITIES OF PAROCHIAL CHURCH COUNCIL AND EXAMINER

You are responsible for the preparation of the accounts and reporting to the Diocese and the Church of England. It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

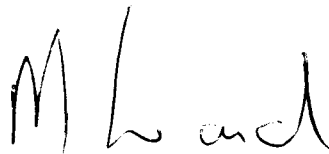
My examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination no matter has come to my attention:-

1. Which gives me reasonable cause to believe that in any material respect the Parochial Church Council have not met requirements
 - a) to keep accounting records, and
 - b) to prepare accounts which agree with the accounting records and comply with accounting requirements.
2. To which, in my opinion, attention should be drawn in order to enable a proper understand of the accounts to be reached.

Mr Michael Ward FCA FCCA



Date: 31/03/14

ST HELEN'S CHURCH, SKIPWITH
BALANCE SHEET AS AT 31ST DECEMBER 2013

	<u>2013</u>	<u>2012</u>
CURRENT ASSETS		
Bank Current Account	22,654.04	17,779.03
CCLA (CBF) Deposit Account	12,226.25	12,156.61
TOTAL CURRENT ASSETS	34,880.29	29,935.64
LIABILITIES		
Agency Collections	(205.30)	(9.22)
TOTAL LIABILITIES	(205.30)	(9.22)
NET ASSET	£35,085.59	£29,944.86
 RESERVES		
Balance 1 st January 2013	29,944.86	28,086.33
Surplus for the Year	5,140.73	1,858.53
TOTAL RESERVES	£35,085.59	£29,944.86

REPRESENTED BY

	Unrestricted	Designated	Restricted	Endowment	Total	2012
Unrestricted						
General Fund	3,613.27	-	-	-	3,613.27	74.06
Designated						
Parish Magazine Fund	-	2,357.77	-	-	2,357.77	1,695.77
Roof Fund	-	6,567.10	-	-	6,567.10	6,567.10
Restricted						
Agency Collection	-	-	-	-	-	-
Charity Suspense Fund	-	-	-	-	-	-
Children's Corner	-	-	228.18	-	228.18	228.18
Choir Fund	-	-	1.23	-	1.23	1.23
Churchyard Fund	-	-	2,043.18	-	2,043.18	1,899.16
Development Fund	-	-	3,001.45	-	3,001.45	2,866.45
Fabric Fund	-	-	10,385.59	-	10,385.59	9,825.09
Flower Fund	-	-	231.18	-	231.18	231.18
Roof Fund	-	-	5,656.64	-	5,656.64	5,556.64
Endowment						
Fabric Fund	-	-	-	1,000.00	1,000.00	1,000.00
	£3,613.27	£8,924.87	£21,547.45	£1,000.00	£35,085.59	£29,944.86

Note Towards the end of the year the required repairs to the fabric were undertaken and at the year end the Church had a net liability in the region of £9,900 in respect of such work after VAT recovery and the offset of a small grant. This liability has been settled in the first quarter of 2014.

ST HELEN'S CHURCH, SKIPWITH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR TO 31ST DECEMBER 2013

	Unrestricted	Designated	Restricted	Endowment	Total	2012
Receipts						
Planned Giving	11,767.91	-	100.00	-	11,867.91	11,814.80
Collections & other Giving	3,609.93	-	1,821.68	-	5,431.61	4,791.95
Other Voluntary Receipts	968.32	250.00	480.00	-	1,698.32	2,903.70
Gift Aid Recovered	3,005.68	-	85.00	-	3,090.68	2,031.84
Other Receipts	422.10	-	817.50	-	1,239.60	605.50
Activities for Generating Funds	3,935.45	1,483.00	-	-	5,418.45	4,404.08
Investment Income	69.64	-	-	-	69.64	106.33
Receipts from Church Activities	3,078.50	-	-	-	3,078.50	2,299.00
Total Receipts	£26,857.53	£1,733.00	£3,304.18	-	£31,894.71	£28,957.20
Payments						
Cost of generating funds	322.18	-	257.00	-	579.18	107.20
Missionary and Charitable Giving	20.00	-	1,821.68	-	1,841.68	1,684.63
Parish Share	17,280.00	-	-	-	17,280.00	16,800.00
Clergy & Staffing Costs	720.00	-	-	-	720.00	720.00
Church Running Expenses	4,976.14	1,071.00	285.98	-	6,333.12	7,786.84
Hall Running Costs	-	-	-	-	-	-
Church Repairs and Maintenance	-	-	-	-	-	-
Hall Repairs & Maintenance	-	-	-	-	-	-
New Building Work	-	-	-	-	-	-
Governance Costs	-	-	-	-	-	-
Total Payments	23,318.32	1,071.00	2,364.66	-	26,753.98	27,098.67
Excess of receipts over payments	3,539.21	662.00	939.52	-	5,140.73	1,858.53
Transfers						
	-	-	-	-	-	-
Net Movement in Funds	£3,539.21	£662.00	£939.52	-	£5,140.73	£1,858.53
Reconciliation of Funds						
Bank Accounts at 1/1/13	£74.06	£8,262.87	£20,607.93	£1,000.00	£29,944.86	£28,086.33
Bank Accounts at 31/12/13	£3,613.27	£8,924.87	£21,547.45	£1,000.00	£35,085.59	£29,944.86